

# Montclair Neighborhood Council Steering Committee Meeting

Wednesday, 10.21.2020

## 1. Meeting Attendees

Start Time: 17:32 End Time: 19:08

Steering Committee Attendance: 9 (Quorum Achieved)

<b>STEERING COMMITTEE (SC) MEMBERS</b>	Present
Chairperson - Macy Cornell	x
Vice Chairperson - Nicholas Vigilante	x
Treasurer - Jim Clardy	x
Secretary - Lenny Lesser	x
Community Rep. - David Liebman	x
Community Rep. - Neil Planchon	x
Community Rep. - Matthew Rowe	
Community Rep. - Josh Shaw	x
Community Rep.- Joan Squires-Lind	x
Community Rep. - Denise Bostrom	x
Greg Falvo	

<b>Advisory/Special Guests/Volunteers:</b>	Present
OPD Neighborhood Services Coordinator - Angela Moore	X
Councilmember Thao's Office - Brandon Harami	
OPD Officer Kristine Jurgens-Duenas	
North Hills Community Association - Elizabeth Stage	X
Volunteer - Allison Silverstein	X

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## 2. Previous Minutes

- 2.1. The October 1 meeting minutes will be approved at a future meeting.

## 3. Administrative Actions:

- 3.1. Motion: Nomination of Mary Henderson (Piedmont Pines Neighborhood Association - PPNA), Tyrone Eugene (Montclair Village Association - MVA), Denise Bostrom (Community Representative) as temporary appointments not to exceed one-year to MNC Steering Committee (SC). Seconded. **Unanimous Approval**
- 3.2. Macy announced MNC Committee Appointments: Joan Squires-Lind to Lead of the Safety Committee. David Liebman to Lead the Crime Prevention Committee. Neil will Lead Communications. Jayme Alexandra to serve on Public Relations. Allison Silverstein to serve on the Safety Committee.
- 3.3. Matt was elected to the SC but indicated afterwards that he had time limitations regarding serving. Matt's limitations will be clarified before the next meeting.
- 3.4. Greg was also elected to the SC. However, a couple of days before the election, he withdrew from consideration in writing but not in enough time for his name to be removed from the election ballot.
- 3.5. Treasurer's Report. Jim provided a summary.
- 3.5.1. Action: Macy asked Jim to provide her copies of bank statements from 2013 to the present. Macy indicated that additional information about why would follow under a discussion about the Mural Project.
- 3.6. Macy asked SC members and volunteers to help recruit more volunteers for positions on MNC Committees (Safety, Crime Prevention, Beautification, Outreach, Communications, and Hospitality).

## 4. MNC Meeting Format Review

- 4.1. Lenny recommended that information on Montclair crime statistics received from Officer Kristine Jurgens include comparison/baseline data.
- 4.1.1.1. Action: David and Nicholas will work out specific data requests and timeframes with Officer Kristine Jurgens-Duenas and help her conduct informative and interactive communications with residents.
- 4.1.2. Lenny to revise timetable for meeting minutes approval between meetings:
- 4.1.2.1. A draft of meeting minutes will be prepared one week after meetings. The draft will be submitted to the SC for review and comments two weeks after the meeting. A revised draft will be included with the next meeting agenda for SC review and approval at that meeting.
- 4.2. Action: Macy and Neil to add General Meeting Guidelines to the Montclair.io Site

## 5. MNC Neighborhood Service Funds

- 5.1. Budget Discussion: Neil to price out “tech” funding needed. Other SC to send in items that need funding. The City of Oakland does not reimburse out-of-pocket expenses. Macy will submit to Angela at OPD the final budget request by the end of October due date.
- 5.2. Nicholas to obtain information about non-profit 501c(3) status for MNC.

## 6. Montclair Groups.io Site Tutorial

- 6.1. Neil provided a brief tutorial.
- 6.2. Allison volunteered to work with Neil to make site more “user friendly”

## 7. New Business

- 7.1. Montclair RailRoad Mural: Macy is conducting an investigation of the Mural Project.
  - 7.1.1. Action: Jim to provide Macy copies of bank statements going back to 2013, as reported above under Section 3.5.1.
  - 7.1.2. Action: Macy will prepare a final report after her investigation is complete and meet with Ken Lupoff, Executive Director of the Oakland Parks and Recreation Foundation (OPRF) (fiscal agent for the Mural) to jointly address Mural Project issues and problems. The MNC bank statements will be necessary for that purpose.
  - 7.1.3. Josh Shaw provided a link to a presentation on the current state of the mural project: <https://docs.google.com/presentation/d/1MiQ4I4vXTfMXXT-mtwYz39RKpENuK6FXQ2H-qPCshEk/edit>
- 7.2. Nicholas provided a report on the October 19 North Hills Community Association (NHCA) meeting. East Bay Municipal Water District (EBMUD) water supply system is not working due to a landslide in the area of the Oakland Sports Field (OSF). The OSF serves as a “Fire Break” between Claremont Canyon and Montclair. NHCA is writing letters to City of Oakland and EBMUD officials requesting these fire hazards be addressed as soon as possible and has asked MNC to write similar letters to EBMUD and Oakland.
  - 7.2.1. Motion: MNC to send letters to City of Oakland and EBMUD officials requesting that they collaborate and address the fire hazards (landslide, water supply, and dead/dying trees) in the area of the OSF. Nicholas will draft the letters and Macy will review, edit, sign, and mail them. **Seconded. Unanimous Approval**
- 7.3. Macy asked Nicholas to share a 5-item list she recalls that he composed regarding areas where our area is still deficient in fire safety from the 1991 Firestorm.

Minutes Finalized 11/18/20 and to be approved at next SC.

Respectfully submitted,

Lenny Lesser



Secretary